

**REPUBLICAN CLUB OF SOUTH SARASOTA COUNTY  
CONSTITUTION AND BY-LAWS**

**ARTICLE I – NAME**

The name of the club shall be the Republican Club of South Sarasota County, hereinafter referred to as the Club or RCSSC.

**ARTICLE II – OBJECT**

The object of the Club shall be:

- (a) To support the principles, objectives and platform of the Republican Party. To secure the election of all duly nominated Republican candidates in the General Election.
- (b) To attract members into, and involve them in the Republican Party and provide them with a practical means of Party participation.

**ARTICLE III – MEMBERS**

Section 1, Membership. Members must be registered Republican voters and current in their Club dues.

Section 2, Dues. The annual dues shall be recommended by the Executive Board and approved by a simple majority of the members present at a regular meeting. Dues are due by December 31 for the following year.

Section 3. Revocation. The Club may revoke for cause the membership of a member by vote of two thirds of the membership present.

**ARTICLE IV – OFFICERS**

Section 1. The officers of the Club shall be President, Vice President, Secretary, and Treasurer. Officers must be members of the Club in good standing

Section 2. The duties of the officers shall be:

- (a) The President shall preside over all meetings of the Club and its Executive Board, and exercise general supervision over all activities of the Club. The President serves ex-officio on all committees except the Nominating Committee.
- (b) The Vice President shall assist the President in supervising the activities of the Club, and assume the duties of the President when the President is absent or incapacitated.

(c)The Secretary shall be the recording officer of the club, including meetings of the Club and Executive Board, and shall keep a record of the minutes of such meetings, making those minutes available to the general membership.

(d) The Treasurer shall collect all funds paid to the Club or any of its committees, receipt thereof, and deposit it in accounts designated by the Club. The Treasurer shall be responsible for making all expenditures authorized by the Club, and shall invoice members annually for membership renewal. An officer designated by the Executive Board may sign checks in the absence of the Treasurer. The Treasurer shall give a verbal report at each regular meeting of the Club – Beginning Balance, Receipts, Expenditures, Ending Balance, and Financial Status of the Club. The Treasurer shall also provide a similar written report at each regular Executive Board meeting. The Executive Board must approve in advance expenditures over \$200.00.

Section 3. All vacancies of officers shall be filled by majority vote at the next regular meeting of the Club after vacancy becomes known. In the event the office of President becomes vacant, the Vice President shall temporarily assume the office of President until a new President is elected at the next regular meeting.

#### ARTICLE V – ELECTIONS

Section 1. Officers shall be elected annually at the January meeting of the Club.

Section 2. A nominating committee of at least three members shall be elected by the membership at the October general meeting. Members of the Nominating Committee will not be eligible to volunteer for an office in the current election. Names and qualifications of candidates will be submitted to all members prior to the January meeting of the Club.

Section 3. Elections shall be conducted by the Chairman of the Nominating Committee. Elections will be for one office at a time.

Section 4. Voting will be by secret ballot unless a candidate is unopposed, whereupon a voice vote may be taken.

#### ARTICLE VI – MEETINGS

Section 1. The regular meeting of the Club shall be held at the date, time and location specified, as determined by a majority vote of the Club. The Club shall hold a minimum of six regular meetings each year.

Section 2. Special meetings may be called by the President or by the Executive Board, or by written request of ten members of the Club. At least ten days notice must be sent to members by e-mail or U.S. Postal Service stating the purpose and time, place, and date of the special meeting.

Section 3. Only members in good standing shall be allowed to vote in meetings of the Club. Pursuant to the Republican Party of Florida Rules of Procedure, proxy voting shall not be allowed in any meeting of the Club.

Section 4. Members present and voting shall constitute a quorum.

#### ARTICLE VII - EXECUTIVE BOARD

Section 1. The officers of the Club and all standing committee chairmen shall constitute the Executive Board.

Section 2. The Executive Board shall have general supervision of the affairs of the Club between regular meetings of the Club and fix the time and place for meeting of the Board. The Board shall be subject to the orders of the Club, and none of its acts shall conflict with an action taken by the Club.

Section 3. Special meetings of the Executive Board may be called by the President or upon written request of three members of the Board.

Section 4. The Executive Board shall establish duties and responsibilities of each standing committee.

#### ARTICLE VIII – COMMITTEES

Section 1. Standing committees shall include: Programs and Projects, Membership, Publicity and Public Relations, Refreshments, Sunshine, Newsletter, Website, Parliamentarian, Sergeant at Arms, and others that may be established by the President. Chairmen of standing committees shall be appointed by the President.

Section 2. Special committees include: Finance, Audit, Nominating, and others that may be established by the President. Special committee chairmen shall be appointed by the President. The Finance Committee, including the Treasurer, shall prepare an annual budget. The Audit Committee shall audit the Treasurer's accounts at the close of the preceding fiscal year and report to the members at the next regular meeting.

Section 3. The chairman of each standing and special committee will maintain communication between the committee and President, and may appoint committee members as required.

#### ARTICLE IX – ENDORSEMENTS

Pursuant to the Republican Party of Florida Rules of Procedure, the Club shall not endorse, or seek to influence the nomination of any candidate in a Republican primary election.

## ARTICLE X - PARLIAMENTARY AUTHORITY

The rules contained in “Robert’s Rules of Order, Newly Revised” shall govern the Club in all cases to which they are applicable and in which they are not inconsistent with these By-Laws, the Republican Party of Florida Constitution, the Republican Party of Florida Rules of Procedure, and any special rules of order the Club may adopt.

## ARTICLE XI - AMENDMENTS TO BY-LAWS

These By-Laws may be amended at any regular meeting of the Club by a two-thirds vote of the membership present, provided that the amendment has been submitted in writing at the previous regular meeting.